

Position Title: Boatyard Marine Trades Technician I

Immediate Supervisor: Boatyard Manager

Position Objectives: To assist in the smooth operation of the Boatyard.

Summary of Duties & Responsibilities:

1. Maintain a thorough knowledge of boatyard practices.
2. Operate Port vehicles, vessels and equipment in compliance with OSHA standards and regulations. This equipment includes, but is not limited to: forklifts, cranes, travel lift, tugboat and drydock.
3. Follow safety regulations as established by Port policy.
4. Must have knowledge and understanding of Port policies, ordinances and resolutions as needed for purposes of operations.
6. Operations duties, including routine custodial, maintenance and repair to ensure clean and safe facilities.
 - Hauling and blocking of vessels
 - Pressure washing of vessels
 - Maintenance & repair of vessels
 - Maintaining equipment and facilities
 - Other duties as assigned
7. Maintain daily maintenance and operations log and safety logs.
8. Must be able to work with a minimum of supervision.
9. Maintain a flexible work schedule to accommodate peak season demands, special events, severe weather conditions, etc
10. Other duties and special projects as assigned

Contacts with individuals/organizations outside the Port: Must maintain a professional relationship with:

- General public
- Sport and commercial fishermen
- Contractors and vendors
- Law enforcement and regulatory agencies

Education, Experience and Knowledge Preferred:

High School diploma or GED, or equivalent training and work experience.

Heavy equipment operations

Thorough knowledge of OSHA regulations and environmental compliance

Basic equipment maintenance and repair skills

Marine and boating experience

Hold Boaters Education Card

Carpentry, welding and painting

Other:

- Knowledge of Port of Toledo rules, regulations, and procedures pertaining to general Port and harbor operations
- Physical condition compatible with job requirements
- Must have valid Oregon driver's license
- Must be able to maintain confidentiality
- Must comply with policies and procedures set forth in the Port of Toledo Personnel Manual
- Must maintain a good public relations attitude toward the general public
- Must be able to pass a drug test

The above statements are intended to describe in general nature the level of work being performed by people assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

I have read and understand the above described summary of duties, responsibilities, and expectations for the position of Boatyard Marine Trades Technician I.

Employee Signature

Date

Port Manager

Date